



11/16/18

Sarika Ram
MuckRock News DEPT MR 62679
411A Highland Ave
Somerville MA 02144

Via email: 62679-28682726@requests.muckrock.com

Dear Mr. Ram,

The San Antonio Housing Authority (SAHA) has received a public information request from you on November 08, 2018. Your request asked for the following:

Pursuant to the Texas Public Information Act, I hereby request the following records:

-Currently valid policies/procedures relating to public housing and Section 8 housing assistance eligibility for applicants on the basis of arrest/conviction record. ***This information can be found on our website, www.saha.org. However, if you require copies of this information, they will be provided for a fee as allowed by Section 552.261(a).***

-Currently valid eviction policies/procedures for tenants in public housing and Section 8 housing units ***This information can be found on our website, www.saha.org. However, if you require copies of this information, they will be provided for a fee as allowed by Section 552.261(a).***

-Currently valid policies/procedures regarding obtaining criminal conviction records from law enforcement agencies and sex offender registration information from the appropriate state/local agency responsible for the maintenance of sex offender registration program ***This information can be found on our website, www.saha.org. However, if you require copies of this information, they will be provided for a fee as allowed by Section 552.261(a).***

-Any reports compiling the data of applicants to public housing and Section 8 housing assistance from January 1, 2017 to December 31, 2017 ***Please clarify whether you need to know applicants that applied during this time or those that were selected from the waitlist during this time? Also specify if request is to include items such as names of applicants or whether a summary/ count of applicants for each program will suffice.***

-Any reports compiling the data of public housing and Section 8 housing assistance denials and the basis of those denials between January 1, 2017 and December 31, 2017 ***Please clarify whether response is to include tenant names or will a summary of the number of denials and types per program suffice. Please specify whether supporting documentation for the denials is required.***

SAHA

818 S. Flores St.
San Antonio, TX 78204
210.477.6262 | saha.org

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-Any logs of police reports related to activity in public housing and Section 8-subsidized units between January 1, 2017 and December 31, 2017 ***Please clarify type of activity? All criminal activity or specific types? If specific, please state exactly what you are requesting.***

-Any grievances/complaints of discrimination submitted between January 1, 2017 and December 31, 2017 including any of the following words/phrases:

- crime
- crimes
- criminal
- convict
- convicted
- sex offense
- sex offender
- jail
- prison
- correctional facility
- probation
- parole
- conviction record
- arrest record

Please specify whether you are seeking information from Public Housing and S8 applicants or just in general?

Please provide materials on a rolling basis, as they become available. ***The Act does not require a governmental body to comply with a continuing request to supply information on a periodic basis. Please see Attorney General Opinion JM-48 at 2 (1983); Open Records Decision Nos. 476 at 1 (1987), 465 at 1 (1987).***

Pursuant to Tx. Gov't Code Section 552.222, the SAHA asks that you further describe or clarify the request. Please provide any other specific information which may help to clarify your request. Moreover, the categories of documents you have requested may result in a voluminous amount of records which may take a significant amount of time to gather and make available to you. You may expedite the response time to your request by narrowing the categories of documents you are requesting.

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If you would like for SAHA to proceed with your public information request, please provide clarifications within sixty-one (61) days from 11/16/18. Otherwise, the SAHA will consider your request withdrawn.

You may provide a response to the SAHA by any of the following methods:

1. By accessing the SAHA information portal where you initially submitted your request,
2. By facsimile: to 210.477.6260
3. By regular mail to: San Antonio Housing Authority, Attn: Loretta Perez, Legal Dept.
San Antonio, TX 78204
4. In person at: the San Antonio Housing Authority, 818 S. Flores, San Antonio, Texas
78204

Upon receipt of your clarification, the SAHA will further respond to your Public Information Act Request as required by law, including providing you with an estimate of costs associated with producing the requested records.

If you have any questions, please contact my office at 210.477.6027 or via email located on the information portal. Thank you.

Sincerely,

Loretta Perez
Admin. Sec. II/Public Information Coordinator

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